



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

(Set up by an Act of Parliament)

**Committee for Members in Practice (CMP)
The Institute of Chartered Accountants of India**

14th July, 2020

The Committee for Members in Practice (CMP) of the Institute of Chartered Accountants of India (ICAI) has arranged the bundle of the softwares '**Integrated GRC Product Suit Software**' for the Practitioners of ICAI.

Major features of bundle softwares '**Integrated GRC Product Suit**' are:

- 1. RuleZbook**
- 2. Audit Management Module**
- 3. Practice Management Workflow**
- 4. Legal Compliance Management Module**
- 5. Legal and Compliance Audit Utility**
- 6. Board and Secretarial Compliances**
- 7. Payroll and Labour Compliances**

Please visit for the Registration for availing the said software at <https://avantis.co.in/ca/registration/>.

If facing any difficulty for getting the same, please connect with Mr. Sandeep at Email: Sandeep@avantis.co.in, Mobile: +91 98234 92350

Offer Details

1. RuleZbook: Mobile App

RuleZbook, mobile App for National, Real Time, Comprehensive and Personalised Compliance Updates. It is available for IOS and Android Platforms for a quick download and easy self on-boarding.

RuleZbook is a feature rich native mobile app which is integrated with India's best and most comprehensive Compliance Database. Its universe of over 1,500 Acts and 58,000 Compliances are updated typically within 24 hours of release of an update. In 2019, RuleZbook captured 3,029 Compliance Updates across Central, State and Local Compliance Categories.

RuleZbook gets updates from over 2,500 government websites daily. A strong team of 40 lawyers analyse these changes and tag them with Location (Central / State), Industry, Category, Ministry, Act, Compliance, Government Department and Keywords.

A user can visit their App Store (IOS) or Play Store (Android) and download RuleZbook. They can create a User ID by using their mobile number and self



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on-board themselves by selecting Central / States, Industries and Compliance Categories. The system identifies the relevant Acts & Compliances and adds them to the User's watchlist. The user will start getting the relevant updates via notifications.

FREE for 3 years up to unlimited users of the members in practice

2. Audit Module

Audit Management product helps to automate the entire audit life cycle. It ensures standardisation and consistency in audit approach, methodology and outcomes. The product has been designed with global best practices to ensure that the overall audit management experience is world class.

It facilitates creation of standard audit templates for various audit types and provides detailed step by step checklist for each audit area. The product brings in standardisation, consistency, accountability, confidentiality and control in audit tracking and management.

Important Features of the Product:

- ❖ Access anytime, anywhere over the web with rich user interface & role-based entitlement
- ❖ Highly configurable, available, secure & reliable with scalable and flexible organization structure
- ❖ Smart dashboards with drill down capability to manage timely escalations, tracking & management of all audits & audit items
- ❖ Consistent & standard reporting capability with the ability to generate automatic reports in excel & word
- ❖ Advanced document management capabilities with universal document viewer, archival retention & access to central capabilities
- ❖ Ability to create audit scope, audit templates including ability to upload risk control matrix, scheduling audits based on location / function / business unit
- ❖ Workflow enabled assignments, execution, review of all audit items with the capability to maintain all reviews & comments in chronology of events

FREE for 3 years upto 05 users per members firm and free up to 25 Audits/Year

3. Legal Compliance Management Module

Legal Compliance Management Product is a highly adaptable software product designed to improve compliance management that replaces people dependent manual processes. It can scale across multiple geographies, supporting compliance tasks at various organizational levels. With over 1,500 Acts preconfigured, it creates a robust compliance framework. It



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generates comprehensive “Group level Compliance Dashboards” for consistent reporting across all locations.

The product has the following Modules:

- ❖ Statutory Compliance Module
- ❖ Internal Compliance Module
- ❖ License Management Module

Salient Features of the Product are as follows:

- ❖ Cloud based product accessible from anywhere/anytime)
- ❖ Available on a Mobile App
- ❖ Compliance Calendars
- ❖ Advanced Dashboards
- ❖ Smart Workflows
- ❖ Advanced Document Management System
- ❖ Advanced Reporting
- ❖ Comprehensive Legal Coverage
- ❖ Highly Configurable
- ❖ Daily Compliance Updates
- ❖ Completely Secured and Highly Available
- ❖ Real Time Chat Support
- ❖ Automated Reminders and Escalations
- ❖ Rich Graphs and Charts
- ❖ Message Centre and Notification Centre

FREE for 3 years upto 05 Users per CA Firm and FREE Up to 25 Customers (Single Entity and Single Location)

4. Board Module for Secretarial Compliances

This Platform comprehensively covers the activities carried out by the Secretarial Function and provides the following features:

- ❖ Templated Repository for “Records & Documentation” (i.e. Ready-to-use Formats for Notices, Agenda, Resolutions & Minutes)
- ❖ Facilitates “electronic maintenance” of Records and Documentation
- ❖ Comprehensive compliances listing required for each Agenda and comprehensive Activity Checklist (including good practices)
- ❖ Secretarial Rules adhered with Secretarial Standards (quorum, voting, meeting requirements, etc.) built into the Platform
- ❖ Generation of the “e-Forms” required by Ministry of Corporate Affairs (MCA)
- ❖ Complete Secretarial and SEBI laws / rules, regulations & notifications available on a “Real-Time basis” (advanced search option)

Free for 3 years upto 05 Users per CA Firm and FREE Up to 25 Private Companies (Single Entity)



5. Payroll Processing and Labour Compliance

It has designed an end to end automated solution to prepare regulatory compliance documents under Labour Laws in India.

Here are the main features of the Product:

- ❖ Self-service solution with self on-boarding
- ❖ Has pre-defined input file formats which can easily be created & uploaded on the required frequency
- ❖ System comes integrated with all the forms and formats across Central, 28 States & 9 Union Territories. These formats are updated as and when they undergo changes. The regulatory records are automatically generated in the applicable forms upon successful data upload.
- ❖ New and historical regulatory records available in an easy to search, sort, filter document repository with version control and tamper proofing. All the input files are also available for future reference
- ❖ System have colour coded, Graphical, Drill Down Dashboard Capability which is highly intuitive, real time updated and can be Personalised by the user. Dashboard can be Configured based on Financial Year, Entity/Location and different periods.
- ❖ Provides auto generated Monthly compliance Calendar with Current and previous months details. It is Colour coded and shows status by days
- ❖ Capabilities to assign and manage work items to different users based on their roles
- ❖ Product is secure with the best in class information security and data privacy practices including state of the art encryption standards for data at rest and data in motion

It is also integrating the Labour Compliance product with Payroll software to eliminate the requirement for manual inputs. Accordingly, basic payroll processing capabilities will also be available in future.

Free for 3 years upto 05 Users per CA Firm and FREE Up to 25 Customers with employee strength < 25 (Single Entity & Single Location)

6. Compliance Audit

This Compliance Product can also be used for generating compliance checklist for specific customer. These details can be generated by updating the customer details in terms of type of company, industry, state in which located, etc.

These checklists can then be used to carry out compliance audits covering law of the land for customers.



Free for 3 years upto 05 Users per CA Firm and FREE Up to 25 Customers (Single Entity and Single Location)

7. Practice Management Tool

It has a flexible workflow wherein CA Firms will be able to use digital workflows to manage assignments. It will facilitate all “Touch Points” between the Teams and with the Customers via the Platform itself and all data / documents could be securely shared within the Platform itself. This will help CA Firms to manage data privacy and access controls.

Main features of the Product:

- ❖ Cloud based Product
- ❖ Self-service solution with self on-boarding
- ❖ Set Workflows required for carrying out basic services
- ❖ Centralized document repository
- ❖ Role based access
- ❖ Activity tracker
- ❖ Highly secured

FREE for 3 years upto 05 Users per CA Firm and FREE Up to 25 Customers